

**CAA Annual General Meeting  
April 29, 2022  
2-4 pm Mountain time**

**Meeting Minutes**

*Chair:* Lisa Hodgetts, CAA president

*Participants:* 38 in-person; 7 online

1. Lisa Hodgetts reviewed the zoom protocols for this hybrid meeting and reminded participants that their attendance constituted permission to record the meeting.
2. Lisa Hodgetts called the meeting to order shortly after 2pm
3. Approval of Agenda  
    Moved by Josh Dent  
    Seconded by Kisha Supernant  
    Motion carried
4. Approval of the Minutes of the 2021 AGM (May 8, 2021, via ZOOM)  
    Moved by Sara Beanlands  
    Seconded by Dave Burley  
    Motion carried
5. Announcements – shared by Lisa Hodgetts
  - a. 2022 Awards  
        Student Scholarships:  
            There are two new student scholarships of \$1000 each beginning this year, an **Indigenous scholarship** and an **Equity and Diversity scholarship**. Each The Equity and Diversity scholarship will operate on a 3 yearly cycle, with the award rotating between an award for people from 2SLGBTQIA+ communities, and award for people with Disabilities and an award for people from Racialized Groups. This year's inaugural award is for people from 2SLGBTQIA+ communities, and was awarded to Gill Taylor at the University of Calgary. Lauren Poeta from Western University won the inaugural Indigenous Scholarship.  
  
        Student Poster Awards:  
            Best Graduate Student Poster: *Kabeshinàn: Situating the BiFw-6 site in Broader Cultural Landscapes*, Samantha Albanese (with Peter Timmins) – Western University  
            Best Undergraduate Student Poster: *(Re-)Imagining the Schreiber Wood Landscape: Digital Reconstructions of 19th Century Settler Occupations at the University of Toronto Mississauga*, Mahalia Johnna Baguio and Ya Qi Mo – University of Toronto Mississauga

Honourable Mention - Undergraduate Student Poster: *The Application of an Emic Lens to the Practice and Use of Geographical Information Systems in Archaeology*, Benjamin Kucher – University of Alberta

Public Communications Awards:

Writer/Producer Category: Brian Payton for [\*The Ingenious Ancient Technology Concealed in the Shallows\*](#) – Hakai Magazine

Professional/Institutional Category: Matthew Betts and Gabriel Hrynck for *The Archaeology of the Atlantic Northeast* – University of Toronto Press

Margaret and James F. Pendergast Award:

Jordan Jamieson, Mississaugas of the Credit First Nation

Smith-Wintenberg Award:

Jack Brink

b. CRM committee:

A group of members have come together to form a new Cultural Resource Management Committee. All are welcome to join the committee, co-chaired by Sara Beanlands and Matt Beaudoin. Anyone wishing to participate should reach out to Sara Beanlands at [vice-president@canadianarchaeology.com](mailto:vice-president@canadianarchaeology.com)

c. Call for 2025 Conference Host:

The CAA seeks a host for the 2025 Conference. Any groups interested in hosting the conference are invited to contact Helen Kristmanson at [president@canadianarchaeology.com](mailto:president@canadianarchaeology.com).

6. Directors' Reports

a. President (Lisa Hodgetts)

- Thanks to the conference organizing committee for an excellent conference
- President facilitated the process of developing the terms, application process and evaluation process for the two new student scholarships. Volunteers who contributed to the process were members of the groups the scholarships are intended to serve.
- Board provided several rounds of feedback to the Ethics Review Committee on the revised Statements of Ethical Principles
- Board provided feedback to the Climate Change Committee on a formal statement on Climate Change that will be coming soon
- President worked with CJA editor John Creese and Web Editor Cheryl Takahashi to prepare the journal for application for Web of Science indexing.
- President provided letters to the Minister of Canadian Heritage and the Quebec Minister of Heritage urging them to protect the Ottawa Glass Works archaeological site (BiFm-13).
- Thank-you to Beth Compton who is stepping down at the end of her term as Social Media Coordinator. Beth has done an outstanding job of developing guidelines for CAA social media use.

b. Vice-President (Sara Beanlands)

- Thanks to the conference organizers
- VP is co-chairing the new CRM committee which provided feedback to the Ethics Review Committee on the revised statements of ethical principles. The committee will be meeting regularly to discuss issues relevant to CRM practitioners in Canada.
- VP has been working with a potential sponsor for the new student scholarships for which we are still fundraising. Our target is \$50,000 to create an endowment to fund these awards, of which we have currently raised approximately \$18,000. Please contribute if you can.

c. CJA Editor (John Creese)

- Successful Special Issue vol 45 (Current Archaeology of the Huron-Wendat and the St. Lawrence Iroquoians, edited by Christian Gates St.-Pierre, Alicia Hawkins and Louis Lesage) published this spring.
- Submissions are picking up after a slow period through the height of the pandemic.
- Vol 46 will be ready shortly – the first ever digital only issue.
- Application for Web of Science indexing will be submitted soon – working to ensure all required information is on the Journal website prior to submission. Indexing will raise the profile of the journal, making articles appear in more searches and thereby increasing its reach and readership.
- We have been working to add DOIs (digital object identifiers) to all back issues of the journal, which will also help increase their reach.
- We invite submissions from students for a special section in a forthcoming issue that will feature short papers by students.
- Thank-you to outgoing book review editor Katherine Patton and welcome to Ken Holyoke who will take over in the fall.

d. Treasurer (Joanne Braaten)

The treasurer did a lot of work with the bookkeeper this year to clean up the accounts regarding the restricted versus un-restricted account.

- 2021 Financial Statements – see attached
- 2022 Budget – see attached
- Motion to approve the financial statements: Scott Hamilton
- Seconded by: Samantha Albanese
- Motion carried

7. Committee Reports

a. Conference Committee (Kisha Supernant)

- Many thanks to all the volunteers
- Conference registrations: 355 (234 in-person; 121 virtual)
- Virtual component facilitated by a professional AV company – worked seamlessly and would encourage future organizers to go that route (worth the additional cost; but means virtual registration costs the same as in-person)
- CAA's first ever certified climate friendly event – carbon footprint fully offset

b. Advocacy Committee (Ken Holyoke)

- The committee has been communicating with ICOMOS about coordinated response to heritage concerns emerging from the war in Ukraine
- The committee chair met with the CAA president and Adrian Burke (Universite de Montreal) to discuss how the CAA could support efforts to halt development at the Ottawa Glass Works Site and protect the site.
- The committee will continue to monitor emails and social media to identify issues the committee may need to address.
- The committee is seeking additional members to fill a vacancy from Quebec and one from the Prairies or BC.

c. Climate Change Committee (Lisa Hodgetts on behalf of Matthew Betts)

- The committee met once over the past year and has been monitoring climate change initiatives related to archaeology around the world.
- Both the European Archaeology Association and the Society for American Archaeology issued formal statements on climate change in late 2021.
- The CAA climate change committee has submitted a draft statement to the Board, and is currently revising the statement in light of feedback from the Board.
- Matthew Betts has been in conversation with the SAA about the possibility of a joint statement.

d. Indigenous Issues Committee (Lisa Hodgetts on behalf of Paulette Steeves)

- Dr. Paulette Steeves took over as Chair of the CAA Indigenous Issues Committee in June 2021 when Kisha Supernant had to step back in order to Chair the Unmarked Graves Working Group.
- There are currently four committee members: Paulette Steeves, Lindsay Foreman, Kaitlin MacLean, and Krista Zawadski.
- There were no replies to the call for membership on this committee summer/fall of 2021.
- The committee worked on creating the draft for the CAA Indigenous scholarship and reviewed the scholarship applications.
- The committee has provided comments on the revised Principals of Ethical Conduct.
- The Committee will meet online four times per year (August, November, March, June) to brainstorm ways the CAA could better support Indigenous rights to self-determination with respect to cultural heritage as outlined in UNDRIP. The committee will also consider whether there are ways the CAA could help mentor aspiring Indigenous students interested in archaeology and will create a list of Indigenous archaeologists-mentors who are members of the CAA and others who are not members of the CAA.

e. Membership Committee (Lisa Hodgetts on behalf of Shawn Morton)

- The committee has not been very active and is looking for suggestions from the membership about how to increase membership numbers.

- Lisa Hodgetts suggested that a stronger social media presence will be key to recruitment of early career members and indicated that the Board was in the process of hiring a new Social Media Coordinator.

f. Student Committee (Kelsey Pennanen)

- The 27 members of the committee met monthly throughout the academic year
- They host online social events during the year and organized a publishing session and a student short-paper session during the conference
- Liam Wadsworth (current co-chair) will step into the senior role as Kelsey's term is ending, and will mentor a new co-chair

g. Working Group on Equity and Diversity (Lisa Hodgetts)

- In 2021, the Working Group completed a series of follow up interviews with participants in the 2019 survey on experiences of harassment and discrimination in Canadian archaeology. Focussed on representation from equity deserving groups. Currently working on a journal article that deals with themes from the interviews and makes suggestions to enhance E&D in Canadian archaeology.
- The Working Group was initially given a 5 year term that ends at the 2023 AGM
- Suggest striking a standing committee to continue to work on E&D initiatives. It will be important to recruit committee members from diverse backgrounds to serve on the committee.

h. Working Group on Unmarked Graves (Kisha Supernant)

- The Working Group of 15 members has met 13 times since June.
- Working to develop informational resources for Indigenous Communities searching for missing children and unmarked graves at former residential school sites.
- Several brief written guides and an informational video already posted on a new Unmarked Graves Investigations page of the CAA website.
- Sarah Hazell, the WGUG project manager is leading the development of a series of informational videos, and compiling the written resources into two guides: one on investigation planning, and a more technical guide that deals with the different geophysical techniques.
- Representatives from the Working Group continue to meet monthly with a broader Alliance of organizations (including the Canadian Association for Biological Anthropology, Geophysics for Truth, Canadian Permafrost Association, and Canadian Association for Forensic Science) to share information on initiatives to avoid duplication of effort
- A Special Interlocutor, Kimberly Murray, has been appointed to evaluate the legal framework for these investigations, and the federal government should soon appoint a National Advisory Committee. We anticipate the role of the WGUG will shift once the NAC is formed, since their mandate will likely involve developing informational resources for communities.

i. Ethics Review Committee (Gary Warrick)

- The committee was struck in 2019 to propose updates to the CAA Statements of Ethical Principles

- After input from the CAA Board, the Committee circulated a draft of the revised statements, which include a statement on the **Presentation of Human Remains in Canadian Archaeological Association Media** and a new **Principles of Ethical Conduct** to the membership for comment, along with survey about the content and structure of the statements. They received 25 submissions/survey responses and revised in light of that feedback
- These final versions of both documents were circulated to the membership and posted on the CAA website in advance of this meeting
- Gary noted that the committee feels strongly that the statements should be living documents and should be reviewed regularly
- The Committee also recommends that a new committee be struck to develop a separate ethical statement on the treatment of human remains. They felt this is an important topic but was beyond the scope of their remit. While this statement is being prepared, they suggest the CAA direct members to the SAA statement and/or the CABA statement for guidance.
- Lisa Hodgetts thanked the committee for their hard work on the new statements. She indicated that the Board had received some feedback from the CRM Committee indicating that in some instances it might be difficult for CRM practitioners to comply with the Ethical Principles, since the regulatory frameworks in different jurisdictions across Canada do not always support Indigenous sovereignty. She suggested inserting the following text into the Final Version of the Principles of Ethical Conduct at the end of the preamble:

“We also recognize that heritage legislation across Canada remains deeply colonial. While all archaeologists should strive to comply with the spirit of the ethical principles, the CAA acknowledges that there are tensions between supporting Indigenous self-determination and complying with current heritage legislation and regulatory frameworks. We encourage all members to advocate for and work towards bringing existing legislation in line with the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP).”

- MOTION: BIRT that the CAA adopt the Statement of Ethical Principles and the Statement on the Presentation of Human Remains in CAA Media, with the amendment suggested by Lisa Hodgetts
  - Moved by: Kisha Supernant
  - Seconded by: Michael Blake
  - No Discussion
  - Motion carried unanimously
- Kevin Brownlee suggested that the CAA should post all previous versions of the statements on the CAA website, and include the dates when they were approved, so that members can see how they have evolved over time

#### 9. CAA Financial Priorities – seeking member input

- Lisa Hodgetts indicated that the Board is seeking input from the membership on how to prioritize travel spending.

- Previously the CAA paid for all board members to travel to Toronto for the fall board meeting every year, and covered travel to the conference for board members to attend the spring board meeting and AGM.
- CAA also paid for the president or a designate to attend the Presidents Meeting at the SAA conference.
- Since the pandemic, the board has moved the Fall Board meetings to zoom, and stopped sending a representative to the SAA meetings after the 2018 conference. The board felt that someone from the board would usually be attending the SAA meetings anyway and could attend the President's Breakfast on behalf of the CAA.
- Lisa Rankin suggested that there should be a budget to cover Board Member travel to attend meetings.
- General consensus seemed to be that the fall Board Meeting should remain on Zoom. Where board members have access to other funds, they should use them to attend the Conference and the SAA President's Breakfast, but where they do not have such access, the CAA should cover their travel.

#### 10. Other Business

##### a. Appoint annual auditor

Rebecca Catudal of "It's All About Balance" was appointed the auditor for the CAA yearend reporting.